

## Waste Electrical and Electronic Equipment Regulations.

The WEEE regulations came into force in the UK on 2 January 2007 and full obligations under the regulations came into effect on 1 July 2007. The aim of the regulations is to stop around 2 million tonnes of waste electrical and electronic equipment going to landfill in the UK each year, since many of its components are recyclable.

### Producer Obligations.

As a producer we are responsible for all the goods we manufacture, brand or import, which are own brand LYRECO calculators and fans.

To fulfil our obligations we were required to join an approved Producer Compliance Scheme (PCS) by March 15, 2007.

Lyreco joined ERP, the European Recycling Platform to fulfil this obligation.  
Our membership number is: WEE/DA0076US

We will report sales of Lyreco EEE to ERP and pay, according to ERP membership rules in order to finance collection, treatment, recycling and environmentally sound disposal for non-household WEEE arising in each compliance period.

We have also ensured our EEE is marked with the crossed out wheelie bin symbol to encourage customers to recycle at the end of product life.



Customers are able to take their end of life fans or calculators to a Designated Collection Facility locally; through which the brand will be identified as belonging to a producer and recorded as part of their market share.

Alternatively, when you purchase a new LYRECO calculator or fan to replace an end of life calculator or fan, you may request a collection of the end of life goods. The request should be made through Customer Services, preferably at the time of placing your order. Lyreco will accept only "one for one, like for like returns".

Designated Collection Points and Compliance Schemes details are available from the Environment Agency.

### Distributor Obligations.

There are no obligations relating specifically to the distribution of Electrical and Electronic Equipment to non-household/general public users. Lyreco is a business to business provider of EEE goods and therefore has no legal obligation to provide takeback or similar solutions to those provided by high street retailers. However, as a distributor of EEE, Lyreco has ensured that our suppliers are members of compliance schemes. All end of life electrical goods can therefore be recycled through Designated Collection Facilities local to customers. The brand on these products will be linked to the producer and recorded as part of their market share.

### Please recycle WEEE whenever possible.

**Always use a licensed waste contractor. Designated Collection Facility or Approved Authorised Treatment Facility as required by the Environmental Protection (Duty of Care) regulations 1991.**

QSE: August 2011.